

CARROLS CORPORATION
Syracuse, New York

**PERSONNEL POLICY AND
PROCEDURE**

**Subject: POLICY GOVERNING COLLECTION,
USAGE AND RETENTION OF BIOMETRIC
IDENTIFIERS AND/OR INFORMATION**

Instruction No: 111-IL

Effective Date: November 11, 2010

Affects: All Employees in IL

Approved By: Jerry DiGenova

I. PURPOSE AND SCOPE

When authorized to do so, Carrols Corporation (together with its direct and indirect parents, subsidiaries,

biometric information or identifiers from all Company systems, files and backups, including, but not limited to, its cloud storage systems, when the initial purpose for collecting or obtaining such information